

# PUBLIC NOTICE OF ALTERNATIVE APPROVAL PROCESS

Notice to Electors within the Comox Valley Water Supply System Service Area, which includes the Town of Comox, City of Courtenay and Electoral Areas 'A' (Baynes Sound, Denman/Hornby Islands), 'B' (Lazo North) and 'C' (Puntledge/Black Creek) of the Comox Valley Regional District regarding Bylaw No. 504 "Comox Valley Water Treatment Project Loan Authorization Bylaw No. 504, 2017."

**OVERVIEW:** At its November 7, 2017 meeting, the Comox Valley Regional District (CVRD) Board of Directors proposed to adopt Bylaw No. 504 being "Comox Valley Water Treatment Project Loan Authorization Bylaw No. 504, 2017" that would authorize the borrowing of twenty-nine million dollars (\$29,000,000) to be repaid over a maximum 25-year period for the construction of a new water treatment system.

In general terms, the purpose of the borrowing is to construct a new water treatment system, which includes a deep water intake, raw water pump station, raw water pipeline, water treatment plant, and treated water pipeline. These improvements will bring the water supply system into compliance with provincial regulations and enhance water quality and safety, as well as providing water security for our region.

**AREA:** The Comox Valley Water Supply Service Area comprises the Town of Comox, City of Courtenay and Comox Valley Regional District Electoral Area A (Baynes Sound, Denman/Hornby Islands), Electoral Area B (Lazo North) and Electoral Area C (Puntledge – Black Creek). Refer to the CVRD website ([www.comoxvalleyrd.ca/aap](http://www.comoxvalleyrd.ca/aap)) for a detailed map.

**RATEPAYER IMPLICATIONS:** Only those who are connected to the water supply system will repay the borrowed funds. Customers include property owners in the City of Courtenay, Town of Comox and the Comox Valley Water Local Service Areas being Marsden/Camco, Arden, Greaves Crescent, Comox Valley, England Road and Sandwick. The average impact on residential customers for the borrowing of the project is estimated at \$86 per household per year over a maximum of 25 years.

**ALTERNATIVE APPROVAL PROCESS:** In accordance with Section 86 of the *Community Charter*, the CVRD is seeking the approval of the electors within the Comox Valley Water Supply System Service Area by means of the Alternative Approval Process (AAP). Therefore, eligible electors within the service area opposed to the CVRD borrowing these funds may petition against the adoption of Bylaw No. 504 by signing an elector response form, which may be obtained from the Comox Valley Regional District. The number of eligible electors within the boundaries of the service area has been fairly determined to be 47,845 and the number of valid elector response forms required to prevent the adoption of Bylaw No. 504 without first obtaining the assent of the electors by referendum is 4,785.

**ELECTOR RESPONSE FORM:** Elector responses must be in the format established by the Board of Directors. Forms may be obtained from the CVRD or from its website at [www.comoxvalleyrd.ca/aap](http://www.comoxvalleyrd.ca/aap) and may only be signed by electors of the Comox Valley Water Supply System Service Area.

**DEADLINE:** The deadline for delivering the signed elector response forms to the CVRD is 4:30 pm on Friday, March 16, 2018. Emailed or faxed copies are acceptable however must include the elector's signature. Forms must be received by the deadline in order to be counted.

Copies of Bylaw No. 504 and records relating to the bylaw may be obtained from the CVRD offices at 600 Comox Road, Courtenay, BC during regular office hours Monday to Friday (excluding public holidays) from the date of this notice until March 16, 2018 or from the website at [www.comoxvalleyrd.ca/aap](http://www.comoxvalleyrd.ca/aap). For further information, or to obtain the elector response forms, please contact the Comox Valley Regional District office at 600 Comox Road, Courtenay, B.C. V9N 3P6 or by telephone at 250-334-6000 or toll-free at 1-800-331-6007 or by e-mail at [administration@comoxvalleyrd.ca](mailto:administration@comoxvalleyrd.ca).

**Proposed Bylaw No. 504 being “Comox Valley Water Treatment Project Loan Authorization Bylaw No. 504, 2017”** which would authorize the Comox Valley Regional District to borrow twenty-nine million dollars (\$29,000,000) to be repaid over a maximum 25-year period for the construction of a new water treatment system for the Comox Valley Water Supply System Service Area, which includes the Town of Comox, City of Courtenay and Electoral Areas ‘A’ (Baynes Sound, Denman/Hornby Islands), ‘B’ (Lazo North) and ‘C’ (Puntledge/Black Creek). Please see the following page for further information.

Pursuant to Section 86 of the *Community Charter*, I certify that:

- I am a person entitled to be registered as an elector pursuant to the *Local Government Act* (see eligibility requirements on the following page);
- I have not previously signed an Elector Response Form with respect to this Bylaw; and
- I am **OPPOSED** to the adoption of Bylaw No. 504 being “Comox Valley Water Treatment Project Loan Authorization Bylaw No. 504, 2017”.

Full name of elector: (please print)	
Elector’s residential address: (please provide full address)	
Signature of Elector:	
Date:	

To be completed by non-resident property electors only (see eligibility requirements on the following page)
I am entitled to register as a non-resident property elector as an owner of the property located at the following address:  _____

For this Elector Response Form to be counted, it must be received by the Corporate Officer **no later than 4:30 pm on Friday, March 16, 2018** by one of the following methods:

<b>Mail or in person:</b> Comox Valley Regional District 600 Comox Road, Courtenay, BC V9N 3P6	<b>Fax:</b> 250-334-4358	<b>Email:</b> administration@comoxvalleyrd.ca
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- **Postmarks will not be accepted as the date of submission.**
- **Accurate copies of this elector response form may be made and used for signing**
- **A person may not sign more than one elector response form**

Approval of the electors by the alternate approval process is obtained if less than 4,785 Elector Response Forms are received by the deadline.

## Comox Valley Water Treatment Project

The Comox Valley Water Treatment Project proposes to construct a new water treatment system which includes a deep water intake, raw water pump station, raw water pipeline, water treatment plant, and treated water pipeline. These improvements will bring the water supply system into compliance with provincial regulations and enhance water quality and safety, as well as providing water security for the region.

The total cost of the project is estimated at \$110.6 million with a maximum of \$29 million of that amount being proposed from borrowing. The loan would be paid back over a maximum of 25 years by Comox Valley Water Supply System users at an average cost of approximately \$86 per household per year. The system users include property owners connected to the water system in the City of Courtenay, Town of Comox and the Comox Valley Water Local Service Areas being Marsden/Camco, Arden, Greaves Crescent, Comox Valley, England Road and Sandwick.

### Electoral Eligibility Requirements

#### Resident elector (section 65 of the *Local Government Act*)

1. I am 18 years of age or older;
2. I am a Canadian citizen;
3. I have lived in British Columbia for at least six months immediately before signing this elector response form;
4. I have lived in the Comox Valley Water Supply Service Area, being the City of Courtenay, Town of Comox and the Comox Valley Regional District Electoral Area A (Baynes Sound – Denman/Hornby Islands), Electoral Area B (Lazo North) and Electoral Area C (Puntledge – Black Creek) for at least 30 days before signing this elector response form.
5. I am not disqualified from voting under the Local Government Act or any other enactment or otherwise disqualified by law from voting.

#### Non-resident property electors (section 66 of the *Local Government Act*)

1. I am not entitled to vote as a resident elector in the Comox Valley Regional District for purposes of this matter;
2. I have been a registered owner of real property in the Comox Valley Water Supply Service Area for at least 30 days before signing this elector response form;
3. I acknowledge that I may sign this elector response form on behalf of only one property that I own in the Comox Valley Water Supply Service Area;
4. If there is more than one individual who is the registered owner of the property, only one of those individuals may sign this elector response form in relation to the property, assuming the non-resident property elector has the written consent of the number of individuals who, together with the person signing this elector response form constitutes a majority of the registered owners.
5. The only persons who are registered owners of the real property are individuals who do not hold the property in trust for a corporation or another trust.
6. I am not disqualified from voting under the Local Government Act or any other enactment or otherwise disqualified by law from voting.

### More Information

For further information, please contact:

Comox Valley Regional District  
600 Comox Road, Courtenay, BC V9N 3P6  
Phone: 250-334-6000 toll free: 1-800-331-6007  
Office hours: Monday to Friday 8:00 am to 4:30 pm  
[www.comoxvalleyrd.ca/aap](http://www.comoxvalleyrd.ca/aap)